

THE PRICE LIST OF HANDLING SERVICES – Bydgoszcz Airport

HANDLING CHARGES TARIFF AT BYDGOSZCZ AIRPORT

1. DEFINITIONS

The terms used in this Schedule of Charges have the following meanings:

- 1.1. PLB S.A. means Port Lotniczy Bydgoszcz S.A. (Bydgoszcz Airport), with its registered office in Białe Błota, at ul. Paderewskiego 1, 86-005 Białe Błota; Company in charge of the Bydgoszcz Airport.
- 1.2. Bydgoszcz Airport means the public airport situated in the district of Białe Błota, the town of Bydgoszcz, entered in the commercial airport register as EPBY.
- 1.3. Standard handling up to 15 seats. The use of a single service from standard handling services is a base for ground handling charge. Ground service include:
 - Wheel chocks placement
 - A single transport from The parking position - Terminal - The position of parking maximum to 2 people
 - Weather data request
 - Fueling services order
 - Taxi order
 - Catering Order
 - Hotel reservation
 - Rest zone for aircraft crew
- 1.4. Standard handling over 16 seats. The use of a single service from standard handling services is a base for ground handling charge. Ground services include:
 - Wheel chocks placement
 - A single transport from the parking position - Terminal - The position of parking maximum to 8 people
 - Standard check-in, baggage loading/offloading
 - Weather data request
 - Fueling services order
 - Taxi order
 - Catering Order
 - Hotel reservation
 - Rest zone for aircraft crew
- 1.5. Other handling services – any other services that are not included in standard handling.
- 1.6. Maximum Take Off Weight (MTOW) – maximum take-off weight of an aircraft given in the aircraft's Certificate of Airworthiness or another equivalent document.
- 1.7. Passenger means a person travelling in an airplane, who is not a crew member.

- 1.8. Regular connection means regular air transport where for each flight the space in the aircraft designed for passengers and luggage is publicly available, and transport is between set locations as per a published schedule, as set times or at frequency indicating that flights are regular.
- 1.9. Chartered flight means air transport based on air charter agreement, in which the air carrier makes an agreed number of seats or amount of space in the aircraft available to the chartering party for the purpose of transporting a certain number of passengers, amount of luggage, goods or mail, as indicated by the chartering party.
- 1.10. Regular cargo flight means air transport which only involves goods, performed between set locations, at set times or at frequency indicating that flights are regular.
- 1.11. General Aviation (GA) – all civil aviation operations other than scheduled air services, chartered flights and regular cargo flights.
- 1.12. Training flight – flight reported by certified aviation training center as a training flight.
- 1.13. Aircraft user – an aircraft owner or other person registered as an aircraft user.
- 1.14. Additional Staff Assistance – PLB ground handling Agent, performing for the crew of the aircraft or its passengers additional services beyond/not included in standard handling.
- 1.15. Order services – any other services that are included in ground handling charge note.
- 1.16. Premium service – the scope of services within the Premium package includes:
 - Passenger service by the coordinator in the airport's public area and assistance in the restricted area
 - Quick service of passengers on arrival and departure along with aircraft service
 - Exempting passengers and their baggage from screening
 - Separate communication route to and from the aircraft
 - The ability to enter the airport from/to the aircraft with your own vehicle
 - Assistance from the Airport Security Service
 - Organization of border control (passport and customs) for persons travelling outside the EU or the Schengen area
- 1.17. Standard check-in, baggage loading/offloading – check-in using the standard or manual operation system with the check in of baggage at the counter and its loading. Implementation of one of the indicated activity is basis for calculating the fees according to this price list.
- 1.18. The term “monthly” refers to a full calendar month.

- 1.19. Fee for the provision of services outside the working hours of the airport - a fee charged each time when any services are provided to a user or a service recipient in hours that exceed the hours published in the NOTAM for a given period. This fee will also be charged when the service has started at times published in NOTAM but completed after specified times in NOTAM.
- 1.20. The service recipient may be the aircraft operator, another person performing or for whom the aircraft take-off or landing operation is performed, and in particular: the air carrier whose flight number is the flight, and in the case of take-off or landing operations performed under code-share agreements - the air carrier that actually performs the operation.
- 1.21. Additional toilet/waste materials - the set includes two packs of paper towels, two rolls of toilet paper and two garbage bags.
- 1.22. Project Support. A Project is defined as an event or activity at Bydgoszcz Airport S.A. The use of a single service included in the scope of project handling is the basis for charging a fee for Project Support.
- Advice and support in the preparation of documentation and formal applications and in obtaining the necessary permits;
 - Assistance in the preparation of the concept of activities, presentation of opportunities for the use of infrastructure;
 - Selection of a suitable venue for the event, project;
 - Provision of documentation, e.g. maps, projections, specifications;
 - Coordination of activities of airport services and personnel with third parties;
 - Consultation and organization of project meetings;
 - Providing with parking and concierge services;
 - Organization of meetings.

2. GENERAL PROVISION

- 2.1. The Airport charges are payable to PLB S.A., by user of an aircraft who makes use of services provided by PLB S.A. If it is not possible to identify the aircraft user, airport charges will be imposed on the aircraft's owner.
- 2.2. Using a service provided by PLB S.A. is tantamount to acceptance of all terms and conditions hereof.
- 2.3. Rates set forth herein are net, and VAT as per separate applicable regulations will be added to them.
- 2.4. Rates are given in Polish zloty (PLN).

3. CHARGES

3.1. Standard Handling up to 15 seats:

Code of tariff	Name of service	Price / PLN
GA1	Standard handling – MTOW up 2 t	75,00
GA2	Standard handling – MTOW from 2,01 t up 7 t	210,00
GA3	Standard handling – MTOW from 7,01 t up 12 t	440,00
GA4	Standard handling – MTOW from 12,01 t up 20 t	800,00
GA5	Standard handling – MTOW from 20,01 t up 30 t	1500,00
GA6	Standard handling – MTOW from 30,01 t up 40 t	1850,00
GA7	Standard handling – MTOW from 40,01 t up 60 t	2300,00
GA8	Standard handling – MTOW from 60,01 t up 70 t	3450,00
GA9	Standard handling – MTOW from 70,01 t up 80 t	4600,00
GA10	Standard handling – MTOW from 80,01 t up 100 t	6900,00
GA11	Standard handling – MTOW from 100,01 t up 150 t	8050,00
GA12	Standard handling – MTOW from 150,01 do 200 t	9200,00
GA13	Standard handling – MTOW over 200,01 t up 250 t	10350,00
GA14	Standard handling – MTOW over 250,01 t	11500,00

3.2. Standard Handling from 15 seats:

Code of tariff	Name of service	Price /PLN
HS1	Standard handling 16 – 50 seats	45,00 Per 1 seat
HS2	Standard handling over 50 seats	35,00 Per 1 seat

3.3. Fees for additional handling services:

Code of tariff	Name of service	Price /PLN	Measure unit
HDL1	Passenger stairs	360,00	Service
HDL2	ASU	840,00	60 min
HDL3	Water service	720,00	Service
HDL4	Lavatory waste	800,00	Service
HDL5	Diesel GPU	480,00	60 min
HDL6	Electric GPU	480,00	60 min
HDL7	Heater	300,00	15 min
HDL8	Push Back/Towing	360,00	30 min
HDL9	De-icing supervising	240,00	Service
HDL10	De-icing order and resignation	350,00	Service
HDL11	De-icing fluid	25,00	Litre
HDL12	De-icing water	1,00	Litre
HDL13	De-icing unit	840,00	Service
HDL14	Transport at the airport max. 2 passengers	90,00	Service
HDL15	Transport at the airport up to 8 passengers	300,00	Service
HDL16	Transport at the airport for more than 8 passengers	720,00	Service
HDL17	Aircraft ballast sack 25kg	120,00	1 pcs
HDL18	Litter disposal	120,00	Service
HDL19	Additional staff assistance	150,00	30 min
HDL21	Cleaning	250,00	Service
HDL22	Weight&Balance	240,00	Operation
HDL23	Plane attachments	100,00	Operation

HDL24	Order	25%	% of order price
HDL25	VIP room	120,00	Per person/h
HDL26	Standard check-in (1 check-in), baggage loading/offloading	250,00	Operation
HDL28	Premium - Restricted Area	1 400,00	For each car in restricted area
HDL29	Provide hot water on board	40,00	For each 15 liters
HDL30	Provide ice on board	36,00	For each 5 kg
HDL31	Dish washing service	140,00	Service
HDL32	Additional document printing	7,00	For each 10 pages
HDL33	Additional charge for extension airport opening hours or services provided after these hours (in case of cancellation fee is charged as for performed service)	3 600,00	For each started hour before or after opening hours
HDL34	Additional check-in	300,00	For each check-in
HDL35	Additional toilet kit	10,00	1 set

4. EXTRA CHARGES

DU1	Protection of the aircraft by the Airport Rescue and Fire Service during engine tests and aircraft flight tests and other needs.	900,00	60 min
DU2	Protection of the aircraft by the Airport Rescue and Fire Service outside the PLB S.A.	1350,00	60 min
DU3	Opening of the gate to the airport restricted area by the Airport Security Service member, excluding the main gate. Opening of the gate requires checking the safety of people and vehicles.	100,00	Service
DU4	If, during the operation specified in DU3, the Airport Security Service member is required to remain at the gate and the restricted airport area must be physically protected for more than 15 minutes, the payment indicated	215,00	60 min

	in DU3 is replaced with a payment indicated in DU4.		
DU5	Conveyor belt	250,00	60 min
DU6	VAN rental with driver	200,00	60 min
DU7	Basket lift	700,00	60 min
DU8	Forklift	300,00	60 min
DU9	Agricultural tractor	350,00	60 min
DU10	Delivery/collection of devices to the indicated position	200,00	Service
DU11	Snow removal from the road	2,00	for 1 m2
DU12	De-icing the surface	1,50	for 1 m2
DU13	Mowing green surfaces with hand-held equipment	1,50	for 1 m2
DU14	Area mowing with heavy equipment	1500,00	for 1 ha
DU15	Runway cleaning on request	1000,00	for service
DU16	Obsługa projektu/ Project support	1500,00	For each started day of project service
DU17	Providing space for events, exercises, etc.	500,00	For each started day and for each started ha
DU18	Supply/pumping of water to/from 1000 l Mauser containers	500,00	up to 4000 liters
DU19	Supply/pumping of water to/from 1000 l Mauser type containers in quantities greater than DU18	75,00	in addition to service DU18 for every 1000 liters above 4000 liters

5. REFUSAL TO PROVIDE SERVICES

- 6.1. PLB S.A. may refuse to provide services to an entity using the Airport's services if such entity has defaulted, as defined by the Civil Code, on payment of airport charges due for PLB S.A., provided that will not cause any risk to the safety of aircraft operations, passengers or cargo (goods and mail).
- 6.2. PLB S.A. reserves the right to refuse acceptance of an aircraft due to critical circumstances connected with the operation of the airport, which render safe landing impossible.

6. TERMS OF PAYMENTS

- 7.1. The fees referred to in point. 3 and 4 are collected on the basis of an invoice by PLB S.A.
- 7.2. The basis for the calculation of the invoice is the tariff in PLN. Invoice can be issued in PLN or in foreign currency exchange rates in accordance with the Polish National Bank in force on the day preceding the date of invoice. Payments should be made in the currency in which the invoice is made.
- 7.3. Payments for services referred to in point. 3 and 4 shall be provided in the form and date specified on the invoice. It is allowed to pay in cash, using credit cards and prepayments based on previously issued pro forma invoice, according to the order of the recipient, filed for at least 72 hours before the planned flight operation by email: info@bzg.aero and kasa@bzg.aero.
- 7.4. At the written request approved by the President of PLB SA Regular users of PLB SA services; fees may be charged on the basis of summary invoices, billing in periodic mode, issued not less than once a month.
- 7.5. At the written request approved by the President of PLB S.A. is allowed to make payments for services referred to in point. 3 and 4 in the form of a bank transfer.
- 7.6. For failure to meet the payment date on the invoice the statutory interest will apply.